POSITION DESCRIPTION
COUNTY OF DECATUR, INDIANA

POSITION:	**Camp Counselor**
DEPARTMENT:	**Parks and Recreation**
WORK SCHEDULE:	**June 1, 2026 – June 19, 2026**
	Monday – Friday 9:00AM – 2:30PM
JOB CLASSIFICATION	**(Special Occupation)**

Date Written: February 10, 2025 **STATUS: Part Time**
Dates Revised: February 24, 2026 **FLSA STATUS: Non-Exempt**

To perform this position successfully, an individual, must be able to perform each essential function of the position satisfactorily. The requirements listed in this document are representative of the knowledge, skill, and/or ability required. Decatur County provides reasonable accommodations to qualified employees and applicants with known disabilities who require accommodation to complete the application process or perform essential functions of the job, unless those accommodations would present an undue hardship.

Incumbent serves as Camp Counselor for the Decatur County Parks and Recreation Department, responsible for supervising recreational activities for special needs children during camp.

DUTIES:

Supervise daily activities for special needs campers.

Identifies and responds to specific needs of the individual campers.

Follows all safety procedures and rules set forth by the Camp Director.

Administers first aid when needed.

Performs related duties as assigned.

JOB REQUIREMENTS:

Must be at least 16 years of age.

Ability to meet all hiring requirements including passage of a drug screening, background check and medical exam.

Thorough knowledge of Department programs and services, with strong organizational, communications, problem-solving skills as well as passion for and commitment to engaging with special needs children.

PERSONAL WORK RELATIONSHIPS:

Incumbent maintains frequent contact with co-workers, children, parents and guardians, for the purpose of exchanging information, instructing, mentoring, and supervising.

Incumbent reports directly to the Camp Director.

Certifications:

Please note in any applicable certifications (CPR, First Aid, etc..) in your application.

PHYSICAL EFFORT AND WORK ENVIRONMENT:

Incumbent performs most of duties outdoors including sitting/walking at will, sitting/standing/walking for long periods, lifting/carrying/pushing/pulling objects weighing over 50 pounds, bending, reaching, crouching/kneeling, handling/grasping objects, close/far vision, color and depth perception, hearing sounds/communication, and speaking clearly. When outside, incumbent walks on uneven terrain, works in wet/icy surroundings and extreme temperatures, and in noisy environments.

Applicants should complete an application online at https://decaturcounty.in.gov/jobs

Decatur County Government is an Equal Employment Opportunity Employer

Posted: 3/10/2026 Removed: 3/27/2026