



Benefits:

- \$44,124 starting
- Shift Differential Pay \$520.00/yr.
- 12-hour shifts – every other 3 Day Weekend Off
- Retirement matched by Decatur County (vested at 10 years)
- Health Insurance
- Dental, Vision and Life Insurance Available
- 60 hours Paid Vacation Time at time of employment. Paid Vacation Time increases after 2nd, 6th, & 15th year
- Holiday/Bonus Time per year
- Reimbursed Gym Membership at approved facility
- Outside Training/Certification Opportunities
- Facial Hair (groomed) Permitted
- Visible Tasteful Tattoos Permitted
- Opportunity for advancement
- Optional Overtime
- Firearms training will be provided for Special Deputies that perform transports. (Must be 21 or older and have a valid Operator License to qualify.)

Contact Us:

(812)663-8125
601 S. Ireland St,
Greensburg, IN 47240



Eligibility Requirements:

- Be a US citizen
- Be at least 18 years old
- Be an Indiana resident
- High School Diploma/GED
- Not have been convicted of a felony or a disqualifying misdemeanor (including but not limited to domestic violence/battery).
- Meet all requirements for employment as a Detention Deputy as prescribed by Indiana Law and the Decatur County Sheriff
- Inquire Within for Additional Requirements

Position Vacancy Announcement
Decatur County Sheriff's Office (DCSO)

Overview

Position: Detention Deputy (Special Deputy if over 21 years old)

Base Pay: \$44,124 per year

Work Schedule: 12-hour rotating shifts, every other weekend off (0600 – 1800 hours or 1800 – 0600 hours)

Work Location: Decatur County Detention Center

Appointment Type: Full-time

Benefits: Shift differential, retirement matched by county contributions, health insurance, dental insurance, vision insurance, free life insurance policy, supplemental insurance available, paid time off (PTO), Bonus/holiday time yearly, reimbursable gym membership, opportunity for promotions

Open Date: January 8, 2026

Close Date: January 22, 2026

Decatur County Sheriff's Office
Detention Center
Positions and Duties

Detention Deputy (Special Deputy)

The Detention Deputy position reports directly to the Detention Center Corporals. They are responsible for supervision of the Detention Center and inmate 24 hours a day, 7 days a week. As a Detention Deputy:

Duties and Responsibilities:

1. Interact with inmates
2. Assist inmates with problem solving skills
3. Read, investigate, and reply to all inmate emails submitted via the inmate Kiosk.
4. Coordinate with nurse on all inmate medical issues.
5. Complete 40-hour jail school within first year of employment
6. Complete additional 16-hours of certified job specific training each year.
7. Receive training in physical tactics, handcuff use, restraint chair use, pepper ball use, pepper gel use, and G.L.O.V.E. use.
8. Receive training on and qualify with firearm.
9. Complete training on and be certified in CPR administration and AED use.
10. Complete additional training on medical protocols and procedures.
11. Learn or enhance their investigative and report writing skills
12. Transport offenders to other facilities in Indiana and to/from Court
13. Conduct facility checks every 60 minutes.
14. Perform complete inmate counts twice per day.
15. Work 12-hour rotating shift. Either days from 6:00 to 18:00 or nights 18:00 to 6:00
16. Perform cell shakedowns as required (minimum of once a week)
17. Perform inmate moves within facility.
18. Perform pat searches on all inmates being moved to new or temporary housing.
19. Pass out and log razors 3 times per week. Collect and log all razors three times per week. If short, perform full cell block shakedown.
20. Pass hygiene items, remove trash, and refresh cleaning supplies daily.
21. Pass commissary once per week.
22. Perform laundry exchange twice per week.
23. Oversee preparation of and delivery of meals three times per day, 7 days per week.
24. Pickup food trays three times per day, 7 days per week and oversee the cleanup of kitchen
25. Perform medical protocols on inmates experiencing difficulties when the nurse is not on duty. Contact on-call doctor if protocol requires same. Follow doctor's orders, including transportation to hospital.
26. Perform diabetic checks twice daily, issuing snacks and/or shots as required.
27. Perform initial pat searches and full body scans on new arrivals.
28. Book new arrivals into the JMS.
29. Perform full body strip search of new arrestees.
30. Write detailed reports on all negative inmate behavior and use of force occurrences.
31. Work with Chaplain to coordinate programs and visits.

**Decatur County Sheriff's Office
Detention Center
Positions and Duties**

**Completed applications should be completed and returned to
hr@decaturcounty.in.gov or delivered to the Courthouse, Suite 108.**

Decatur County Government is an Equal Employment Opportunity Employer