

Decatur County Parks and Recreation Department Maintenance

Job Description

The Maintenance position is a full-time position, working 35 hours per week, and reports directly to the Maintenance Supervisor.

Responsibilities:

- *maintain all parks and facilities
- *mowing/trimming of all facilities except those that are maintained by Township Trustees
- *weed spraying as needed
- *operate chain saws, power tools, etc. as needed
- *operate tractors, zero turn mowers, etc.
- *daily inspection and cleaning of restrooms
- *maintain all mowing equipment, tractors, vehicles and service on a regular basis
- *general repairs to shelter houses/picnic tables
- *general plumbing – winterization
- *general painting maintenance
- *basic roofing repairs
- *installation of playground/park equipment
- *inspect all playground equipment on a regular basis
- *maintain landscaping at parks
- *daily trash pick-up from all parks and facilities
- *during summer season – monitor pool operation, supplies, etc.
- *prepare areas for winter activities such as sledding
- *snow removal at the Decatur County Parks and Recreation Building/County Park
- *occasional supervision as needed in the Parks Department Building office
- *oversee part time seasonal staff, community service workers and volunteers

Physical Requirements:

- *must be able to perform all duties and responsibilities of the Maintenance position
- *must be able to perform moderate work exerting up to fifty pounds of force occasionally
- *must be able to drive a motor vehicle
- *anything that this person is physically able to do that does not infringe on their religious or other beliefs should be done upon request

Education and Experience:

- *high school diploma, previous maintenance experience preferred

Special Requirement:

- *must possess a valid Indiana driver's license and be able to successfully complete a thorough background check and successfully complete a physical/drug test

Compensation Package:

- *salary commensurate with skills and experience
- *medical insurance for employee – spouse and family coverage optional
- *vision and dental coverage optional
- *paid vacation/holidays

Interested applicants should submit a resume and application to hr@decaturcounty.in.gov
Applications are available on the Decatur County website decaturcounty.in.gov

Decatur County Government is an Equal Opportunity Employer