Clerk of the Decatur Circuit Court 150 Courthouse Square, Room 244 Greensburg, Indiana 47240

Phone: (812)663-8223

Email: clerk@decaturcounty.in.gov

Decatur Superior Court Small Claims Division 150 Courthouse Square, Room 211 Greensburg, Indiana 47240 Magistrate Phone: (812) 222-3804

NOTICE OF TYPE OF SMALL CLAIM: [] ORIG			DEFENDANT G []ALIAS [] COUNTE	RCLAIM
CASE NO. 16D01		SC-			
	Service	by:	☐ Certified Mail☐ Sheriff of		County
Fill in box completely:		SER	VE TO:		
Plaintiff's Name	vs.	Def	endant's Name		
Street and Number	<u> </u>	Street and Number			
City State Zip		City		State	Zip
Telephone Number		Tele	phone Number		
*Email		₹ <mark>E</mark> n	nail		
You (the Defendant) have been sued by the Plaintrial on,	150 Cor copy mu	urthous	in the I se Square, Room 211 tached), or Account (A bri	Decatur Magi , Greensburg affidavit of d ef statement	strate Courtroo g, Indiana 4724 ebt form must of the Plaintiff
Plaintiff demands judgment against the Defenda	nt for\$_		, and th	e costs of this	action.
	Plaintif	f's Sig	nature		Date

SEE PAGE TWO FOR IMPORTANT INFORMATION CONCERNING THIS CLAIM

IMPORTANT INFORMATION CONCERNING THIS CLAIM

- 1. You may appear at the trial either in person or by an attorney. You should bring to the trial all documents in your possession or under your control concerning this claim. If you do not wish to dispute the claim, you may nonetheless appear for the purpose of allowing the Court to establish the method by which the judgment shall be paid.
- 2. If you are unable to appear at the time or place designated in this notice, you may contact the Court Reporter of the Decatur Superior Court, 150 Courthouse Square, Room 219, Greensburg, Indiana 47240, (812) 663-8523, between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday. If you fail to appear for the trial, a judgment by default may be entered against you.
- 3. A defendant has the right to a trial by jury but must make a written request within ten (10) days of receipt of this Notice of Claim. Within ten (10) days after the request for a jury trial has been granted, the party requesting a jury trial shall pay the clerk the additional amount required by Indiana Code 33-28-3-7 (\$70.00) to transfer the case to the plenary docket; otherwise, the party requesting a jury trial shall be deemed to have waived the request. Once a jury trial request has been granted, it may not be withdrawn without the consent of the other party or parties.
- 4. A copy of small claims manual provided as required by Small Claims Rule 13 is available upon your request at the office of the clerk of this court.

CERTIFICATE OF MAILING

each of the defendant(s)	y of, 20, I mailed a copy of this notice to by certified mail requesting a return receipt at the address(es) furnished by
DATED:	Clerk, Decatur Circuit Court
SHERIFF'S	RETURN OF SERVICE OF NOTICE
I hereby certify that I have served the with	in notice:
(1) by delivering on the day of within-named defendant(s)	, 20, a copy of this notice of claim of each of the
(2) By leaving on the day of	, 20 for each of the within-named defendant(s), a copy of the notice of claim at their respective
dwelling(s), house(s) or usual place(known address.	(s) of abode and by mailing a copy of the notice to the defendant(s) last
	Sheriff ofCounty, Indiana
	Dv