

## Draft

### Commissioners Regular Meeting

March 2, 2020 8:00 a m

#### **Present: Rick Nobbe, Jerome Buening and Mark Koors**

President Nobbe called the March 2<sup>nd</sup> Decatur County Commissioners meeting in session; he then announced Title VI forms are available for anyone wishing to fill out and submit to the Auditor's Office.

Mr Koors moved to approve the February 17th minutes, Mr Buening seconded and Mr Nobbe concurred.

Mr Nobbe noted there are two claims in today's docket that 'have some age' to them; he would like to look at setting a policy similar to the two-year expiration for checks issued by the County. Mr Buening moved to approve the claims as presented, Mr Koors seconded and Mr Nobbe concurred.

**Mark Mohr, Highway Superintendent**, met with EMA Director Brad Speer about a weather service provider and learned Mr Speer has more to offer than the service Mr Mohr was considering. Highway crews continue to fill potholes daily and are doing some ditching to help get water away from the roads; also replacing a lot of small pipes. Mr Mohr has met with property owner Pat Grote to discuss obtaining some right-of-way for a project near Harris City Stone Quarry, where the creek runs alongside of the road which is just a bad situation. Installing about 100' of pipes to move water to the other side of the road should help preserve the road. Bridge 94- a 12-ton bridge- on County Road 600 South, just east of Millhousen road, was reconstructed using parts salvaged from the County Road 650 North project. Highway workers put the structure together onsite and put in place, leaving some channel alignment to do to complete this project.

**Area Plan Director Krista Duvall** didn't have any rezoning ordinances to present. She reminded all of the **Area Plan Commission** meeting at 7 pm on March 4<sup>th</sup> and **APC Petition 2019-8**- rezoning for future landfill needs will be heard. The **Board of Zoning Appeals** meeting begins at 6:30 pm on March 4<sup>th</sup>. In anticipation of a large crowd attending the APC meeting, Room 141 will be open with a computer set up to stream that meeting via periscope.

**County Building Inspector Kenny Buening** completed 32 building inspections, issued 10 new building permits and no red tags. He met with County Sanitarian Alan Crosby regarding a septic line main, in a remodeling project, rose 7/8" where it should 'fall'. The contractor is working to correct this problem. Kenny received a trash complaint in Fugit Township. Mr Koors told Kenny a property with a trash problem history, on County Road 1000 South, is 're-cropping up'.

**County Sheriff David Durant** presented the 3 applications for grants, which County Council approved at their February 18<sup>th</sup> meeting, for the Commissioners approval. **1) Cops Hiring Grants** which is \$250,000 over the next 3 years to hire 2 Deputy Sheriffs. **2) Policing Grant** to be used to track sex offenders. **3) Decatur County Community Foundation** \$25,000 Grant will help purchase a **Tru Narc** hand-held tester which will test up to 490 substances. Mr Koors moved to sign the 3 grant applications, Mr Buening seconded and Mr Nobbe concurred.

Decatur County resident and taxpayer Bill Wietlisbach voiced his concerns on the progress or lack of progress on changes discussed in a Special Commissioners Meeting on December 21<sup>st</sup>, 2018. He stated all 3 Commissioners promised change and folks just needed to be patient. Mr Nobbe has contacted Purdue University who is very concerned Decatur County can't keep a 4-H Educator more than 2 years. Mr Wietlisbach cited several sections of the Fair Board's own By-Laws which that Board is not following. He has requested budget and treasurer's reports for the last 15 years because at one time the Fair Board had \$300,000 and that appears to be gone. Mr Wietlisbach's major concern is the 4-H enrollment is going down- is on the verge of imploding. He believes 4-H is a great organization where kids from all over the county meet and make lots of friends. Mr Buening stated nothing was addressed after last summer's County 4-H Fair and he thanked Mr Wietlisbach for coming to speak today. The 4-H Council and the Fair Board each need to know the other's By-Laws to prevent any 'overlaps in responsibilities and authority'.

Sheriff Durant invited all to the Open House at the new Detention Center on March 3<sup>rd</sup>, 4 – 8 pm. The Sheriff's Administrative Offices and the Road Deputies have moved into the new Detention Center. An audit of evidence- everything moving to the new building could take up to 3 weeks. Project Manager Chris Grabosky has provided a list of contractors to contact during the 'warranty year'.

Mr Nobbe has contacted several local contractors to ask for assessments on the old jail's heating/cooling; plumbing, etc to see if contracting local would cost less than contracting with Elevatus Architects to complete an assessment of the conditions of the old jail.

**Communications Director Erika Free** has discussed mail delivery with the Post Office and the officials- Coroner, Veterans Service Office, EMA and Solid Waste Management- remaining in the Court Services building. She has notified **FEDEX and UPS** that deliveries should be only be made during regular business hours, not a 24/7 building anymore. Director Free will be the contact person for the mail delivery to this building for now.

Mr Buening moved to enter into a contract with **Koorsen Fire and Security** for the Detention Center at 601 S Ireland Street for an annual fee of \$5,153. Mr Koors seconded the motion and Mr Nobbe concurred. Mr Nobbe signed the 12-year warranty with **Koorsen Fire and Security for the Kitchen Fire Suppression System**.

Commissioners will adopt their updated Capital Improvement Plan- EDIT at their March 16<sup>th</sup> meeting.

The updated Personnel Policy, adopted January 6<sup>th</sup>, 2020- effective January 1<sup>st</sup>, 2020, was not emailed to employees due to questions/discussions on the number of PTO days that may be banked/capped on an employee's anniversary date and the reduced cap for accruing comp time hours. A majority of employees are aware of the changes to the Personnel Policy and will receive copies of the updated Policy.

Mr Nobbe signed a letter of support for ETC's and REMC's joint venture for putting fiber optics on electric poles as part of 'Round 2' of the Next Gen Broadband program.

Mr Koors moved to approve **Requisition #20 \$467,933.98-** to pay contractors for work completed in February, Mr Buening seconded and Mr Nobbe concurred. Mr Grabosky said the County still owes 'retainage' to all contractors. He will contact Sheriff Durant and Jail Commander Dana Parker to make sure all systems, equipment are working correctly.

**EXHIBIT A**

<u>Payee and Purpose</u>	<u>Amount</u>
Bruns-Gutzwiller – App # 19	\$81,300.00
JL Walter & Assoc Steel	\$27,162.00
Banta Electrical – App # 16	\$19,743.82
C & T Kitchen Design & Equipment – App # 6	\$31,862.48
Pauly Jail Building Co – App # 20	\$100,124.20
Kerkan Roofing – App # 8	\$36,348.97
-- App # 9	\$33,452.82
Anthony Anderson Painting – App # 10	\$900.00
Irecord- Word Systems Inc – Inv # IN27437	\$22,385.00
Romaine Companies Deloucing – Inv # 112019-46	\$10,452.00
Helmer Scientific Refrigerator – Inv # 333795	\$5,250.54
Owner Phone & Misc IT Equipment --	\$11,514.50
Showtime Security Window Film – Inv # 19-1710	\$6,593.24
Inv # 19-1736	\$1,541.39
Scheidler Window Blinds – Inv # 012790	\$6,966.16
CPI Guardian Vacuum Storage Sealers – Inv # 36133	\$20,185.00
Elevatus Architecture – Inv # 1801301-23	\$18,611.86
Maxwell Construction – Inv #17	\$33,540.00
<b>Total --- \$467,933.98</b>	

Commissioners are one step closer to holding an auction for properties which have not sold on previous Tax Sales. They have 'taken title' to these properties through proper steps through the Court. These properties will be legally advertised in the newspaper and on the County's website once an auction date is set and minimum bids are calculated.

Sean Durbin of the County Board of Health is working with EMA, Sheriff's Department, Communications Center and DCMH regarding the Coronavirus to build a pandemic plan. Mr Durbin has sent interim guidance to local businesses since the CDC's questions are travel-based. Communications Director Free and Mr Durbin are working to set procedures for 1<sup>st</sup> Responders.

Mr Koors moved to approve **Ordinance 2017-1 First Amendment**, Mr Buening seconded and Mr Nobbe concurred. This amendment shifts County Surveyor Andy Scholle to a non-voting member- ex office and adds another 'voting' position, to make the **APC** a 9-member Board. Mr Koors moved to appoint Brad Schutte to the Area Plan Commission, Mr Buening seconded and Mr Nobbe concurred.

Mr Nobbe shared information the **County Surveyor** has the authority to recommend solutions to any drainage problem; maybe a position to include on a Drainage Board.

**Public Safety IT Director Josh Tressler** has been doing 'admin cleanup' with the Detention Center, shuffling the billing from **ETC** for detention center and offices remaining in the Court Services Building. ETC has offered a revised **SIP Trunk Service Agreement** for Court Services building at 315 S Ireland St. Mr Buening moved to accept the SIP trunk service agreement, Mr Koors seconded and Mr Nobbe concurred.

With nothing else to come before the Commissioners, Mr KoorsKoors moved to recess, Mr Buening seconded, Mr Buening secon and Mr Nobbe concurred.Nobbe concurred Meeting recessed.

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Attest: \_\_\_\_\_

Date: \_\_\_\_\_