

Commissioners Meeting

February 20, 2017, 8:00 a.m.

Present: Rick Nobbe, Jerome Buening and Mark Koors

The February 6th meeting minutes were approved as presented.

The accounts payable claims and payroll claims were reviewed and approved to be paid.

Highway Superintendent Mark Mohr explained why **Supplement #2- Right of Way on Bridge #168** extends the **INDOT Contract, 2016-2017, adding \$2,000** for correcting the 'overlaps of property ownerships'. Mr Koors moved to approve **Supplement #2**, Mr Buening seconded the motion and Mr Nobbe concurred. Mr Mohr reported with the continuing mild weather, his crews are getting a lot of ditch work, brush cutting and sub-base road work done; he also presented a list of bridges and structures to be fixed in the next few weeks. Mr Mohr reminded the Commissioners about the 'bid opening for March 6th at 9:00 am 'for stone, fuel and corrugated- structural pipe. He asked the Commissioners for permission to price and 'try-out or test-run two different brand skid loaders' to see which would best suit their needs. Mr Nobbe asked Mr Mohr to let the Commissioners know which one he prefers before purchasing that piece of equipment.

Local Land Surveyor Andy Scholle provided details on two separate petitions to vacate allies in the town of **Waynesburg**. Mr Scholle stated he had completed one land survey for **Dennis and Melody Stone** due to an open alley splitting their two parcels and the second survey to combine parcels owned by the **Waynesburg Christian Church** while also vacating two allies and a street which the **Board of Health Sanitarian Alan Crosby** is requiring before approving the new septic system for the Church. Mr Buening moved to adopt **Ordinance 2017-2** vacating a public way while reserving an easement for the County for drainage purposes. Mr Koors seconded the motion and Mr Nobbe concurred. The second petition submitted by Dennis and Melody Stone is needed because part of their dwelling and outbuilding sit in a platted ally. This petition is actually to 'correct errors in the past' so closing this alley is done under special circumstances. Mr Mohr agrees the Highway/County will not require any special easements to this property. Mr Koors moved to approve the **Ordinance 2017-3** to vacate a public way, Mr Buening seconded the motion and Mr Nobbe concurred.

Area Plan Director Krista Duvall didn't have anything to report.

Veterans Service Officer Mike Baumgartner asked if the Commissioners had any questions or concerns he could address.

Mr Nobbe reminded Mr Buening and Mr Koors the minutes for the February 6th Executive Session need their signatures.

Mr Nobbe stated our current **Personnel Policy** needs updated to let employees know they need to 'sign an acknowledgment' on our new **Title VI Plan and Policy** document. The Auditor's Office personnel are the "**Title VI Coordinators**" who will also be responsible for annual updates to this plan/ policy.

Appendix H form- public survey- shall be available at all public County meetings for public input. At all future County meetings, it must be announced the public survey forms are available at the meeting or on the County's website. Mr Buening moved to adopt the **Decatur County Title VI Non-Discrimination, Implementation Policy and Plan, 2017**. Mr Koors seconded the motion and Mr Nobbe concurred.

GIS/IT Director Tim Ortman described required changes to all websites as outlined on the **ADA.gov** website. David Leas who had maintained our County Website notified the Auditor's office he was giving his thirty-day termination notice as he is not comfortable with working on the recently added ADA requirements for websites. **Barry Bailey of RBSK IT Partners** updated our website in the five-month interim while a few vendors submitted their proposals to the GIS/IT Committee. Mr Bailey introduced Tim McCabe to the GIS/IT Committee on February 15th. After a brief discussion, the Committee agreed to recommend the Commissioners enter into a contract with Mr McCabe to redesign and update the County's website making it ADA compliant as well as being user friendly. Mr McCabe's proposal of a 'full redesign' of our website would cost \$8,000 and thereafter, a monthly update/maintenance fee of \$200. After some discussion, Commissioners agreed to pay the \$8000 out of their "Plans and Implementations" budget line item and the monthly \$200 fee out of their "Data Processing" line item. Mr Buening moved to enter into a contract with Mr McCabe for website design and maintenance. Mr

Koors seconded the motion and Mr Nobbe concurred. Mr Nobbe requested an 'automated email' once a quarter reminding departments to review their 'webpage' to insure information is current. He also asked Mr Ortman and Auditor Chadwell to make sure the work on the website is being done timely.

Interim 911 Director Erika Free introduced herself to those in attendance. Ms Free previously held the position as **911 Central Dispatch Supervisor** and before that was dispatcher with **Greensburg City Police Department**.

Mr Ortman highlighted the "1, 2 or 3 year options" offered by **RBSK IT Consulting** for support and maintenance agreement. The 2 year plan gave a 5% discount while the 3 year plan offered a 7% discount while also 'freezing' the fees. Mr Nobbe asked Director Free if her department would benefit being added to this contract. She has discussed this option, but said it's not a necessity at this time because Josh Tressler does IT work for the Sheriff's Department as well as helping Central Dispatch. Mr Koors moved to enter into the IT agreement with **RBSK**, Mr Buening seconded and Mr Nobbe concurred.

Commissioners reviewed a "**Request for Use of Facilities**"- **Westport Covered Bridge** submitted by the **Westport Area Business Association** for June 3rd, 2017 to hold their annual **Westport Covered Bridge Festival**; they did request electricity be made available. Mr Koors will check with the business group to make sure they know the weight limits as well as the placement of items on the bridge. Mr Buening moved to approve the request, Mr Koors seconded and Mr Nobbe concurred.

Mr Nobbe noted there isn't a conflict for the tabled "**Request for Use of Facilities**"- **Westport Covered Bridge** submitted by Grant McLaughlin for a wedding to be held on September 9, 2017. Mr Koors moved to approve the request, Mr Buening seconded and Mr Nobbe concurred.

Mr Nobbe presented two auto lease agreements between the **Decatur County School Corporation and Decatur County Commissioners**: Commissioners will pay the costs of liability insurance on the **School Resource Officers'** 2014 Chevy Tahoe and the 2017 Chevy Tahoe while **DCCS** covers the salaries for the two SRO's and the fuel for the vehicles. Mr Buening moved to sign the auto lease agreement with a 30 day notice automatic renewal. Mr Koors seconded the motion and Mr Nobbe concurred.

Two positions on the **Decatur County Hospital Association** need updated. Mr Koors moved to reappoint Reverend Jerran Jackson, Mr Buening seconded and Mr Nobbe concurred. Mr Buening moved to appoint George Reiger to the **Hospital Association Board**, Mr Koors seconded and Mr Nobbe concurred.

With nothing else to come before the Commissioners, Mr Buening moved to recess, Mr Koors seconded and Mr Nobbe concurred. Meeting recessed.

The next Commissioner meeting will be March 6th, 2017 at 8:00 a.m.

Richard J Nobbe, President

Attest _____

Date: _____

