

**STATE OF INDIANA
DECATUR CIRCUIT COURT
150 Courthouse Sq., Greensburg, IN
(812) 663-8223**

Plaintiff
Vs.

Defendant

No. _____

SUMMONS

THE STATE OF INDIANA TO DEFENDANT _____

ADDRESS _____

You have been sued by the person(s) named "plaintiff", in the court stated above.

The nature of the suit against you is stated in the complaint which is attached to this summons. It also states the demand which the plaintiff has made against you.

You must answer the complaint in writing, by you or your attorney, within twenty (20) days, commencing the day after you receive this summons, (You have twenty-three (23) days to answer if this summons was received by mail), or judgment will be entered against you for what the plaintiff has demanded.

If you have a claim for relief against the plaintiff arising from the same transaction or occurrence, you must assert it in your written answer.

The following manner of service of summons is hereby designated:

- SHERIFF** _____ **COUNTY**
- CERTIFIED MAIL #** _____
- OTHER: please list service type** _____

Date _____, 20____

Clerk of the Circuit Court of Decatur County

Attorney for Plaintiff

Telephone _____

CERTIFICATE OF MAILING

I hereby certify that on the _____ day of _____, 20____ I mailed a copy of this summons and a copy of the complaint to each of the defendant(s) _____ at the address(es) furnished by the plaintiff.

Date _____
Clerk of the Circuit Court of Decatur Co.

RETURN OF SERVICE OF SUMMONS BY MAIL

I hereby certify that service of summons with return receipt requested was mailed on the _____ day of _____, 20____ and that a copy of return receipt was received on the _____, 2007, which copy is attached herewith.

Date _____
Clerk of the Circuit Court of Decatur Co.

CERTIFICATE OF CLERK OF SUMMONS NOT ACCEPTED BY MAIL

I hereby certify that on the _____ day of _____, 20____ I mailed a copy of this summons and a copy of the complaint to the defendant(s) _____ by (registered or certified) mail, and the same was returned without acceptance this _____ day of _____, 20____ and I did deliver said summons and copy of complaint to the Sheriff of Decatur County, Indiana.

Date _____
Clerk of the Circuit Court of Decatur County

RETURN OF SERVICE OF SUMMONS

I hereby certify that I have served the within summons:

1. By delivering on the _____ day of _____, 20____ a copy of this summons and a copy of the complaint to each of the within-named defendant(s) _____

2. By leaving on the _____ day of _____, 20____ for each of the within named defendant(s) _____ a copy of the summons and a copy of the complaint at the respective dwelling house or usual place of abode of _____

3. By Leaving and mailing copy to _____, last known address, for each of the within-named defendant(s) on the _____ day of _____, 20____.

*All done in Decatur County, Indiana

Fee: \$ _____
Mileage \$ _____
Total \$ _____

Sheriff of Decatur County, Indiana

By _____ Deputy

SERVICE ACKNOWLEDGED

A copy of the within summons and a copy of the complaint attached thereto were received by me at _____, this _____ day of _____, 20____.

Signature of Defendant