Clerk of the Decatur Circuit Court 150 Courthouse Square, Room 244 Greensburg, Indiana 47240

Phone: (812)663-8223

Email: clerk@decaturcounty.in.gov

Decatur Superior Court Small Claims Division 150 Courthouse Square, Room 219 Greensburg, Indiana 47240 Phone: (812) 663-8523

NOTICE OF CLAIM TO DEFENDANT FOR EVICTION, RENT DUE, AND DAMAGES

CASE NO. 16D01		EV	-
Fill in box completely:		SERVE TO:	
	vs.		
Plaintiff's Name		Defendant's Name	
Street and Number		Street and Number	
City State Zip		City	State Zip
Telephone Number		Telephone Number	
*Email		*Email	
The Plaintiff claims that you rented the property possession of that property and requests your expression of the property and requests your expression.	copy of w	ritten lease, if any, is attach com that property, claiming	
☐ your rent is past due in the amount of ☐ you have violated the rental agreement.			
you have violated the fental agreeing	as 101	iows	
The Plaintiff demands possession of the rent, damages, and the costs of this action.	e above p	property and judgment again	nst the Defendant for unpaid
The Plaintiff affirms that s/he has given for non-payment of rent, by serving notice to that the premises, or by affixing a copy of the not only in non-payment of rent cases.)	ne Defend	dant in person, or by deliver	ing notice to a person residing

Plaintiff's Signature Date

IMPORTANT INFORMATION CONCERNING THIS CLAIM

- 1. You may appear at the trial either in person or by an attorney. You should bring to the trial all documents in your possession or under your control concerning this claim. If you do not wish to dispute the claim, you may nonetheless appear for the purpose of allowing the Court to establish the method by which the judgment shall be paid.
- 2. If you are unable to appear at the time or place designated in this notice, you may contact the Court Reporter of the Decatur Superior Court, 150 Courthouse Square, Room 219, Greensburg, Indiana 47240, (812) 663-8523, between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday. If you fail to appear for the trial, a judgment by default may be entered against you.
- 3. A defendant has the right to a trial by jury but must make a written request within ten (10) days of receipt of this Notice of Claim. Within ten (10) days after the request for a jury trial has been granted, the party requesting a jury trial shall pay the clerk the additional amount required by Indiana Code 33-28-3-7 (\$70.00) to transfer the case to the plenary docket; otherwise, the party requesting a jury trial shall be deemed to have waived the request. Once a jury trial request has been granted, it may not be withdrawn without the consent of the other party or parties.
- 4. A copy of small claims manual provided as required by Small Claims Rule 13 is available upon your request at the office of the clerk of this court.

SHERIFF'S RETURN OF SERVICE OF NOTICE

I hereby certify that I have served the within notice:

(1) by delivering on the _____ day of ______, 20 _____, a copy of this notice of claim of each of the within-named defendant(s) _______, or

(2) By leaving on the _____ day of _______, 20 _____ for each of the within-named defendant(s) _______, a copy of the notice of claim at the respective dwelling(s), house(s) or usual place(s) of abode and by mailing a copy of the notice to the defendant(s) last known address.

Sheriff of ______ County, Indiana

By _______

Deputy